

# ANNEXURE E

## CHECKLIST FOR DESIGN SUBMISSION

ITEM	SIZE/NO.s	REMARKS
<b>UPLOAD 1</b>		
Drawings, sketches, photos (which must include the items mentioned below)	A1 size 2 Nos	Size of each sheet must be under 2Mb
<b>A. Brief Articulation</b>		
Photo/s of the selected site or geo-location. Plan of selected site with context	Sketches as required Min 2 photos with date stamp Drawing at Scale 1: 200	Discretion of Architects on scale to be selected
<b>B. Concept Design</b>		
Architectural Plans at all levels including · scalability as an option · relation to context	Sketches as reqd All drawings at Scale 1: 100/200	
Sections	Min 2	
Elevations	Min 4	
Views/Perspectives	As required to explain the scheme (not to scale)	
Details	Min 2/ As required to explain Scale 1:50/1:20	
<b>C. Structural plan</b>		
Structural schedule	Min 1 Conceptual with basic sizes	
<b>D. Services plan - sanitation, electrification (optional)</b>		
Ancillary services plan	Min 1 If required	
<b>UPLOAD 2</b>		
<b>A. Synopsis</b>		
Should cover The brief The context The concept Advantages of the design	750-1000 words max Calibri 12pt double spaced	
<b>B. Profiles</b>		
Architect/ Design team	Upto 750 words	
Structural Consultant/Team		
Service Consultant/Team		
Others		
<b>UPLOAD 3</b>		
Estimation & BOQ- should include both items given below	Conceptual estimation but should not vary more that 10% on the final	
A. Structural		
B. Architectural (with basic finishes as per brief selected)		
C. Services		
<b>UPLOAD 4 (OPTIONAL)</b>		
3D	Walkthrough	Under 150Mb